

CITY OF BERKELEY



CITY MANAGER'S OFFICE
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BERKELEY, CALIFORNIA

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94704

THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

IN THE CITY OF BERKELEY

DECEMBER, 1975

Purpose of the Block Grant Program (CDBG)

The Federal Housing and Urban Development Act of 1974 terminated several categorical grant programs, such as urban renewal, open space, water and sewer, neighborhood facilities, and model cities. In place of these individual programs, Title I of the Act created a Community Development Block Grant Program. Cities over 50,000 population receive a block grant based on a formula which considers population, housing conditions and income levels.

Community Development Block Grants can be used for a wide range of municipal activities directed toward eliminating slums and blight, preventing the deterioration of property, and providing community facilities of importance to the welfare of City residents. Among the eligible City activities are:

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1. Acquisition (and disposition) of real property which is:
 - a. Blighted, undeveloped, or inappropriately developed; DEC 29 1980
 - b. Appropriate for conservation or rehabilitation;
 - c. Needed for eligible public works; and
 - d. Needed for other public purposes.

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2. Construction or installation of public works and facilities.
3. Code enforcement in deteriorating areas.
4. Clearance, demolition and rehabilitation of buildings.
5. Special projects to assist the mobility of elderly and handicapped persons.
6. Relocation services and payments for temporary housing of persons displaced by community development activities.
7. Payment of local matching funds for federal grants.
8. Payment of cost of completing existing urban renewal projects.

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9. Activities necessary to develop a comprehensive plan and a policy/planning/management capacity for community development activities.
10. Payment of administrative costs related to community development and housing activities, including costs for citizen input.
11. Provision of public services not otherwise available in areas of concentrated activities IF they are appropriate to support other approved activities and IF application for aid to provide such services has been made under other federal programs and has been denied or not made available within a reasonable period of time.

Block Grant Funding


For the first three years of the CDBG Program, Berkeley will receive \$2.8 million annually. However, starting with FY 1978-79, our annual entitlement will decline over the following two years to about \$2.2 million.

Approximately 10% of the first year's grant was used to continue former Model Cities Programs between January 1 and July 1, 1975. The remaining \$2.5 million is allocated to the programs listed in the attachment. In addition to the programs currently funded, the Council has passed a resolution stating its intent to allocate \$350,000 from each of the next two CDBG applications for the purchase of land at Savo Island for low/moderate income housing. This commitment, together with the continuation of existing programs, will utilize virtually all of the \$2.8 million in next year's block grant. Therefore, it will probably not be possible to fund major new programs or substantially expand existing programs with the second year block grant unless some of the current operating programs are not continued.

CDBG Application Requirements

In order for the City of Berkeley to receive its entitlement funds, it has to submit an annual application, which must include the following:

1. Summary of a Community Development Three-Year Plan that determines community development needs, demonstrates strategies and specifies the objectives to be accomplished in meeting those needs.
2. A One-Year Community Development Program that includes those activities to be undertaken, their estimated cost, and the general location of the activities. The plan should also indicate what other sources of funds are to be utilized to meet the needs and objectives of the program.
3. Housing Assistance Plan that includes an accurate survey of the condition of the community's housing stock and has an assessment of the housing assistance needs of low-income persons. The Housing Assistance Plan must specify a realistic annual goal for units or persons to be assisted, including the relative proportion of new, rehabilitated and existing units. Also, the plan must indicate the general location of any proposed subsidized housing for low-income persons.



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Citizen Participation in the Block Grant Program

The City must assure the U.S. Department of Housing and Urban Development that citizens have adequate information about the block grant program; that at least two public hearings have been held to obtain the views of citizens on community development and housing needs; and that citizens have an opportunity to participate in the preparation of the CDBG application.

This year, the City Council has designated the Housing Advisory and Appeals Board (HAAB) to advise the Council on the CDBG Program. In this role, the HAAB is specifically instructed to consult with the Human Relations and Welfare Commission on the social elements; the Recreation Commission on recreation and open space components; and the Planning Commission in terms of the on-going relationship of the community development plan to the Master Plan of the City. In addition, the HAAB welcomes the input of Berkeley residents, through public workshops and public hearings, in developing its recommendations to the City Council.

Questions About Berkeley's Block Grant

If you have any questions or wish additional information about the Community Development Block Grant Program in Berkeley, please contact Ken Frank, Assistant to the City Manager, 2134 Grove Street, Berkeley, California 94704, or 644-6580.

Attachment

LIBRARY SERVICES FOR THE ELDERLY AND DISABLED -- \$40,000

Developing programs to meet the needs of the elderly and/or disabled people of the community is a vital concern of the Berkeley Public Library. A Community Development Block Grant has made it possible for the library to expand and create programs that are specially tailored to serve senior citizens and handicapped persons. In this regard, three projects have been initiated and are at various stages of development.

The first project provides library service to two convalescent hospitals on a weekly basis, a senior center on a monthly basis, and a general hospital on a quarterly basis. Weekly visits to the two convalescent hospitals with a total of 217 beds enable the library representative to get to know the patients on a one-to-one basis and thereby provide them with a uniquely personal level of service. Book discussions, music sessions and film showings bring patients together and help alleviate feelings of isolation and boredom. A wide range of library materials are also provided, such as books, records, cassette players, magnifying glasses, and filmstrip machines for bedside presentations. Grant funds cover the cost of salary, materials and some equipment. About 26% of the grant is for this component.

In the second project, which is just getting underway, education, cultural and recreational programs will be organized by two part-time library representatives of the West and South Branch Libraries. The target group is elderly of low or moderate income who, because of physical disabilities, lack of transportation or tradition, do not have easy access to the wealth of Berkeley's cultural and educational resources. Weekly programs held at these two neighborhood libraries will be designed to meet the stated needs of the often isolated senior members of the community. When necessary, transportation will be provided for those with mobility problems. Typical programs might be a lecture on how to obtain social security benefits, a cooking demonstration on how to prepare salt-free meals, or a film showing of old time favorites. These library programs can help foster a sense of self-satisfaction and participation in community life for older people in the area. Grant funds cover the cost of salaries, audiovisual equipment, and small fees for lecturers, teachers, and other specialists who give workshops. About 49% of the grant is devoted to this project.

A third project involves developing special library services for the elderly who live in rest homes. Because their needs are less apparent than the more seriously ill elderly, the residents who are tucked away in small neighborhood rest homes are often forgotten by the community. They need recreational and educational programs if they are to grow rather than stagnate. A model project is underway in one rest home in Berkeley and specially designed library services are provided on a weekly basis. The library staff person who handles this program is also working with a variety of community groups, volunteer organizations, and public agencies in order to make them aware of how they can serve the elderly living in rest homes. In addition, the library staff person is producing a videotape production on group work with the elderly, is planning workshops on death and dying for those who work with terminally ill older people, and is coordinating all three library outreach programs for the elderly. About 25% of the grant is for this aspect of the program.

A society is judged by the way it treats its older people. With continued support and funding from the community, the Berkeley Public Library can continue to devise innovative and humanistic services that enrich the lives of our elderly citizens.

EXPANDED MUNICIPAL LOAN PROGRAM -- \$696,700

In 1974 the Berkeley City Council designated conservation of the City's housing stock as a major City priority. To test the best ways of achieving that goal, the Council created a Pilot Rehabilitation Project. A vital element of Pilot Rehabilitation has been the Municipal Loan Fund, which delivers needed loans to homeowners unable to obtain money from other sources. The success of the pilot program has justified the creation of several new rehabilitation projects. An integral part of these projects is the Expanded Municipal Loan Fund which delivers loans and essential financial services to the low and moderate income people whose participation is crucial to conservation of existing housing, but who could not otherwise obtain needed loans.

In addition to the Pilot Rehabilitation Program, the Expanded Municipal Loan Program fills important financial needs in the following housing rehab programs: Neighborhood Rehabilitation Inspection, Physically Disabled and Seniors Housing Rehabilitation, and the Emergency Repair Program. In each program the City staff helps participants to obtain conventional loans to finance rehabilitation work, but when loans cannot be obtained from banks or other lenders, the staff assists owners to apply to the Expanded Municipal Loan Program.

Loans are awarded by the Municipal Loan Panel which has been appointed by the City Manager. Eligibility rules, interest rates and terms of repayment vary according to applicants' needs and the goals of the specific project. Landlords receiving loans agree not to increase rents more than the amount necessary to cover the cost of the loan interest and increased taxes. As borrowers repay loans, the money is returned to the loan fund to provide new loans.

In addition to administering the loan fund, the City staff is developing and testing alternative methods of obtaining funds in order to reduce the City's dependence on federal or General Fund monies. Staff is developing an effective default program including counseling, and possibly, default insurance.

Of the \$696,700 in First Year Community Development funds provided for this program, \$625,000 will be disbursed in loans. \$71,700 provides these services: technical assistance to staff who is providing assistance to participants in obtaining financing, both from private lenders and the Expanded Municipal Loan Program, as well as providing specialized counseling for each participant; program monitoring to ensure that the City Council's guidelines are followed; maintenance of the program's financial integrity; development of the default program; and work with the private sector for future leverage of the public funds.

As of November 16 loan guidelines have been completed for all three rehab projects served by the Expanded Municipal Loan Program. The guidelines have been reviewed and approved by the Municipal Loan Panel, the Housing Advisory and Appeals Board and the City Council. Implementation procedures have been adjusted to meet the guideline revisions requested by the City Council. The Director is presently evaluating candidates for a Municipal Loan Coordinator.

Often the buildings which need help the most are occupied by those least able to afford improvement. The Expanded Municipal Loan Program deals directly with this problem, to the benefit of the entire community.

EMERGENCY REPAIR PROJECT -- \$84,760

Often there are situations in which emergency housing repairs are needed quickly, both to correct life threatening conditions and to prevent rapid structural deterioration. This occurs in both rental and owner occupied dwellings. The Emergency Repair Project addresses these situations by providing both direct services and loans within 15 days. Direct services include complete surveys of repairs to be made, preparation of designs and specifications, assistance in obtaining and evaluating bids, construction monitoring to ensure that owners receive what they pay for, financial counseling, preparation of loan applications and recordation of legal documents. One hundred thousand dollars (\$100,000) in loans have been earmarked from the Expanded Municipal Loan Program for emergency repairs.

In addition to coordination with the City's ongoing code enforcement program, this project works in close coordination with other City sponsored housing rehabilitation projects. The fund is used where property owners who are participating in City rehab projects plan to make repairs and improvements, qualify for municipal loans, but do not have the funds on hand to correct hazardous conditions until the rehabilitation loan is granted. The advance funds provided by the Emergency Repair Project are computed as a part of the total rehabilitation loan. Once the rehabilitation loan is granted, the Emergency Repair Fund is reimbursed and the money is available for new loans.

As of November 16 the project staff has written loan guidelines which have been reviewed and approved by the Municipal Loan Panel, the Housing Advisory and Appeals Board and the City Council. The project coordinator has been appointed, operating procedures have been established, and field work has begun on qualifying applicants.

PHYSICALLY DISABLED AND SENIORS HOUSING REHABILITATION PROGRAM -- \$93,300

Many of Berkeley's low income elderly or disabled residents live in older, deteriorating housing in physically declining areas of the City. Because most of these residents live on nominal fixed incomes, they are unable to maintain their properties. Deferred maintenance rapidly leads to code violations, and eventually, major repairs and rehabilitation are needed. To address this problem, the Physically Disabled and Seniors Housing Rehabilitation project brings rehabilitation services to residents of the former Model Cities (South Berkeley) area who are at least 62 years of age and/or disabled. The project builds upon the Model Cities program and gives preference to those residents who applied for Model Cities assistance but could not receive such assistance because of insufficient project funds.

The project staff provides complete surveys of repairs to be made and free termite reports, prepares designs and specifications, assists in obtaining and evaluating bids, monitors construction work to ensure that people get what they pay for, offers financial counseling, and records legal documents. In addition, staff assists participants to obtain loans, when needed, from private lenders or from the City's Expanded Municipal Loan Program. The Model Cities Board makes recommendations concerning loan applications to the Municipal Loan Panel which awards loans. During the first year, it is anticipated that \$200,000 in loans will be disbursed from the City's loan program for this project.

As of November 16 the program staff has written loan guidelines which have been reviewed and approved by the Municipal Loan Panel, the Housing Advisory and Appeals Board and the City Council. The Project Coordinator has been hired and procedures for processing applications have been developed. As soon as additional staff is hired, work can begin on qualifying applicants and beginning rehabilitation activity. Several potentially eligible persons have already shown an interest in participating in this project.

NEIGHBORHOOD REHABILITATION INSPECTION PROGRAM -- \$89,845

The Neighborhood Rehabilitation Inspection Program (NRIP) is the first phase of the Residential Rental Inspection Program (RRIP) which will eventually identify and correct code violations in all rental dwellings. Program emphasis is on correcting hazardous and potentially hazardous conditions. Staff also recommends property maintenance techniques and general improvements.

In this first phase of the RRIP, project staff will concentrate on a Council designated demonstration district composed largely of structures of three or more units. Residents will be organized into a formal Neighborhood Improvement Committee (NIC) and informed of the program's services. One of the first tasks of the NIC will be to develop a public improvements plan for possible funding through the Community Development Block Grant.

Within the demonstration district, the staff will provide both owners and tenants with a complete analysis of code violations, suggestions for property improvements and maintenance, and estimated costs. The staff will encourage private lenders to offer loans in the area, assist owners to obtain loans and make referrals to the City's Expanded Municipal Loan Fund when necessary. During the first year, it is anticipated that \$325,000 in loans will be distributed in this project through the Expanded Municipal Loan Fund. Low income owners will be provided designs, specifications, bid preparations, termite reports, contract monitoring and recordation of legal documents. Tenants will be offered relocation services in the few instances where necessary and will be assisted to apply for Section 8 subsidized housing. Properties may be exempted from participation (except for hazardous conditions) if either the tenant or the landlord would suffer hardship. Guidelines for determining hardship will be approved by the Council. The Housing Advisory and Appeals Board will hear cases on an individual basis and grant exemptions.

In addition to offering direct services within the demonstration district, the staff is developing data on the remaining inspection districts to plan the gradual phase-in and refinement of the program throughout the entire city. NRIP will test and evaluate the critical elements of City-wide code enforcement including: citizen participation, methods of easing rent increases, hardship exemptions and appeals, coordination with Section 8 rent subsidies and relocation assistance, detailed reporting and evaluation procedures, and just and effective methods of enforcement. The combination of a service approach, hardship exemptions, and code enforcement is intended to produce decent, safe and sanitary rental housing without drastic increases in rents.

As of November 16, the program's preliminary planning has been largely completed. Loan guidelines prepared by staff have been reviewed and adopted by the Municipal Loan Panel, the Housing Advisory and Appeals Board and the City Council. An analysis of residential rental structures per census tract has been made and preliminary inspection districts are being established. Drafts of hardship criteria and a reporting system have been completed. Work has begun on an evaluation plan. The Chief of Codes and Inspection, who has major responsibility for this project, was appointed on October 16, 1975, the Project Coordinator on November 5. Actual field operations will begin after Council approves the Action Plan, which is expected in late December.

DIRECT HOUSING SERVICES PROJECT -- \$145,000

The overall goal of this project is to coordinate and keep track of the many housing services available in this community. Too often consumers are unaware of existing services and providers of services lack the funds to publicize their work. The Direct Housing Services project insures that the public can go to one city agency and receive accurate and up-to-date information on housing programs and services.

The project staff will provide three kinds of direct services to tenants, homeowners and landlords. The first is an information and referral unit which tells people what housing programs and services, both public and private are available and where to find them. The staff will help people find where to go to obtain emergency housing, to settle landlord-tenant disputes, to challenge increased tax assessments, to obtain municipal home improvement loans, etc. The office will develop and make available to the public informational materials ranging from do-it-yourself home improvement techniques to lists of housing resources for the elderly or handicapped.

Educational seminars will be the second service provided. The staff will develop courses on many topics: what to look for when buying a home, legal rights and obligations of tenants and landlords, effective management techniques for low income landlords, and routine preventive maintenance.

The third service will be to aid and encourage neighborhood groups' involvement in the City's housing rehabilitation programs. City staff will assist neighborhood groups to organize, publicize, notify residents and prepare informational materials.

A Housing Information Officer was hired on November 3, and candidates for housing counselor positions are being evaluated. Work has begun on gathering informational materials, planning seminars and making contact with community based sources of housing services.

HOUSING PROGRAM PLANNING AND EVALUATION -- \$83,645

Very limited funds are available to conserve Berkeley's housing stock. Every dollar spent must yield the absolute maximum in neighborhood improvement. Proper expenditure can only be accomplished on a foundation of full knowledge and judicious planning. Currently, very little information is available regarding Berkeley's housing stock or housing in general.

This project provides the data base and essential preliminary planning for all housing programs implemented by the City. This includes analysis of the constantly changing legislation relating to housing, statistical research and analysis, evaluation of existing programs, development of detailed action plans for new programs, exploration of additional funding sources, liaison with federal, state and regional officials, creation of a housing information system, implementation of the Landmarks Preservation Ordinance, and planning for second year Community Development applications. In addition, the staff will do the feasibility planning for two projects: 1) a land banking fund which will be a tool for acquiring available sites to be used for new housing or relocation of residences formerly located on land purchased for other public uses, and 2) a pre-paid maintenance fund which will be an insurance type mechanism whereby property owners will pay a premium for insurance to cover future maintenance repair costs. This kind of expert, detailed and sophisticated planning is necessary to insure that housing funds are spent effectively.

A Chief of Program Planning, an Administrative Analyst and a clerical staff have been hired. Three Planners will start work on November 15. Extensive progress has been made in accomplishing the large workload described above. The recently enacted state housing and home finance legislation has been analyzed for its potential use in Berkeley's housing programs; an application for \$415,000 in state funds was prepared by Program Planning, approved by Council and submitted to the state; an action plan for the Residential Rental Inspection Program is nearly completed; loan guidelines for the Expanded Municipal Loan Program have been approved; a relocation plan for City rehabilitation programs has been drafted; notification has been made for public hearings in regard to designating potential landmarks; and work on evaluation plans and an information system for all housing conservation programs has begun.

Housing Program Planning and Evaluation is the least visible of the many Community Development programs, yet will have the most impact in ensuring that the available money is effectively spent.

PUBLIC IMPROVEMENT FUND -- \$100,000

If housing conservation programs are to succeed in upgrading neighborhoods, as well as individual dwellings, public improvements and neighborhood beautification must be included. By providing these enhancements to the entire neighborhood, the City accomplishes several goals:

- It proves to residents that the City is sincere about its conservation program and provides visible evidence to that effect.
- It increases the interest and participation of residents in rehabilitation program activities.
- It heightens the level of private lending activity in conservation areas.

The importance of this factor to the long range success of housing conservation programs prompted the City Council to allocate \$100,000 in Community Development funds for public improvements and neighborhood beautification. The funds have been reserved for the three areas of the City designated as pilot rehabilitation areas, and are providing subsidies for undergrounding utilities, curb and gutter work and street trees.

The Neighborhood Improvement Committees in each of the three pilot rehabilitation project areas have developed separate neighborhood improvement plans. The different plans reflect the needs and desires of the residents in each neighborhood. Although present funds are insufficient to fulfill all of the Neighborhood Improvement Committee goals, major, visible improvements are well underway.

In the San Pablo North Project Area all sidewalk, curb and gutter repairs and driveway widenings have been completed and 102 street trees have been planted. Similar improvements will begin in November for the South Berkeley Project Area. Residents of the West Berkeley Project Area, in addition to the improvements slated for the other two areas, have stated their desire to underground utility lines. A public hearing conducted by the Citizen's Committee on Undergrounding Utilities which received Council approval in October is scheduled for December 3. Following approval, engineering work will begin shortly thereafter.

RELOCATION SERVICES PROJECT -- \$192,400

This program encompasses all of the relocation planning, services, and payments associated with the City's Community Development Program. The services will be planned and implemented by the City's Central Relocation Agency, which is the Berkeley Redevelopment Agency.

It is not anticipated that there will be permanent relocations resulting from actions of the Community Development Program. However, it is a mandatory requirement of the Block Grant that provisions be made for temporary or permanent relocation assistance in the event that displacement becomes necessary. Of the \$192,400, \$139,500 has been set aside for payments; \$52,900 for services to be provided through the program.

Housing and Development Department staff is working with the Central Relocation Agency on revising the City's General Relocation Plan and developing improved referral procedures. Participants in Community Development Programs requiring relocation assistance will be informed of their rights by the staff of the various housing conservation programs. After being contacted by the project staff, the Central Relocation Agency will provide the following services:

- Referrals to and assistance in obtaining comparable housing or commercial locations
- Counseling services regarding financing, employment, health, etc. in order to minimize the hardships of relocation
- Payments as required

As of November 16 a draft of the revised General Relocation Plan has been prepared by the Central Relocation Agency with significant input from the Housing and Development Department. An assessment of the Community Development relocation requirements has been made, and a draft agreement which specifies the role and responsibilities of the Central Relocation Agency in regard to Community Development Programs has been prepared.

PROTECTION OF THE FEDERAL INTEREST (WBIP) -- \$116,000

The Housing and Community Development Act requires that a portion of the Community Development Block Grant (CDBG) be committed to protect the Federal interest in the West Berkeley Industrial Park (WBIP). The Act provides for HUD review of the City's CDBG application to insure that the proposed use of the CDBG will ultimately result in full repayment of the WBIP's outstanding project notes (temporary loans) plus accrued interest. If HUD determines that the intended use of the CDBG does not fully protect the Federal interest, HUD may deduct up to 20% from the City's annual grant entitlement for application to the outstanding loans plus accrued interest. During the first year of the CDBG Program, the Federal interest is protected if \$116,000 is committed to meet interest payments on the outstanding project note of \$1,700,000.

SAVO ISLAND PLANNING AND DESIGN PROJECT -- \$25,000

The Savo Island Redevelopment Area, bounded by Milvia, Ward, Adeline, and Russell is a potential site for new housing construction and housing rehabilitation. Out of the first year block grant, \$25,000 is allocated to assist in the development of detailed plans and project designs. This money will be transferred to the Berkeley Redevelopment Agency, which is working with the Savo Island Project Area Committee (SIPAC).

SIPAC is a neighborhood group comprised of people living, owning property or operating businesses within or adjacent to the redevelopment project area. A project coordinator, clerical assistant and work study student are employed by SIPAC. Their role is to provide information to the community and to assist in the planning process. A monthly newsletter is distributed throughout the neighborhood.

Approximately \$6,200 of the \$25,000 is allocated for the use of consultants to design the project under the guidance of SIPAC and the Berkeley Redevelopment Agency.

When the City Council passed Resolution No. 47,111-N.S. approving the block grant application, it notified "the Federal Government of its intention to borrow for use during the first year up to \$700,000 for use in the Savo Island Project which would come from second and third year funds, said \$700,000 to be used as follows: a) \$600,000 for land acquisition costs; b) \$100,000 for administrative and incidental costs to be spent during the first year." The City Council also approved (September 30, 1975) the Savo Island Action Plan, which included a financial table showing \$700,000 in CDBG funds.

SUPPORT COST - \$334,640

In 1974, as part of the Management study undertaken by the A. D. Little Company, the consulting firm of Wilfong-Morris CPA prepared a comprehensive analysis of the actual costs incurred by the City in operating grant programs funded by outside agencies. The analysis resulted in a uniform cost allocation plan which meets Federal guidelines for eligible support cost. This plan indicates that a minimum allocation of \$567,200 (20% of the block grant) is necessary for the first-year support services for the Community Development Block Grant Program. The the extent that Berkeley does not allocate this amount, these costs are being observed by the City and an additional strain is placed on existing resources in the support departments of Personnel, Legal, Auditor, City Clerk, City Manager, Finance, and Planning.

However, rather than utilize the uniform cost allocation plan, the City staff recommended a lower level of support cost funding based on its financial analysis of identifiable support needs for the Block Grant Program. This amount totaled \$334,640 distributed as follows:

Auditor	\$13,200
City Clerk	3,600
City Manager	61,900
Comprehensive Planning	18,400
Finance	58,280
Housing and Development	10,000
Legal	7,900
Personnel	33,000
Recreation, Parks and Community Services	85,910
Fringe Benefits	42,450

HYPERTENSION PROJECT -- \$118,000

The Community High Blood Pressure Control (Hypertension) Project is a consumer/patient oriented, comprehensive health care service program designed to save lives, through the prevention, treatment and control of high blood pressure.

This project is a direct result of City-wide citizen involvement to help fight this number one health problem, high blood pressure; which is the biggest single cause of deaths and serious illness, (heart failure, kidney failure, strokes, blindness) in Berkeley. The project's major goal is to significantly reduce the present high mortality (death) and morbidity (illness) rate resulting from uncontrolled high blood pressure among Berkeley residents.

The project service components include the following:

- Health screening and disease detection services
- Health education and motivation information/counseling
- Medical care services (physician, laboratory, medication, etc.)
- Referral and follow-up
- Other related supportive patient services; i.e., transportation, home visits, emergency housing/food, and social services referrals

During the first year of operation, the Project implemented over 240 community outreach clinics at various sites throughout the community, which included schools, churches, senior citizen centers, welfare/unemployment offices and various other commercial, community and industrial sites. These and other related program activities resulted in over 10,000 patient visits during the first year of operation, and the demand for the Project services are steadily increasing.

The Project services are available to all Berkeley residents and the project actively serves all geographical/population sectors of Berkeley. However, major Project emphasis is directed toward the most medically underserved, low income communities of South/West Berkeley where the prevalence of high blood pressure and its resulting consequences are highest.

In addition to its funding under the block grant, the Hypertension Project has a small amount of funds this year from the former Model Cities Program and the Community Services Agency; these will not be available next year. Also, the Project was allowed to carry-over into this fiscal year some CDBG funds that were not spent by June 30, 1975.

SOUTH BERKELEY SENIOR CENTER -- \$93,000

The operation of the South Berkeley Senior Center is dependent on the funding by the Community Development Block Grant (CDBG) Program. The object of the funding is to: 1) maintain a Senior Center in the South Berkeley Neighborhood Area where seniors can come to participate and share with other seniors planned program activities in a relaxed atmosphere; 2) provide instructions as needed for groups of older persons interested in arts and crafts, games and other leisure time activities, meeting in the Senior Center on a scheduled and drop-in basis; 3) plan for the participation of senior citizens in at least one major trip per month; 4) make phone calls on a regular basis to senior citizens who are living alone or are sick by operating a telephone network using volunteer senior citizens; 5) provide social services: information, referrals, counseling and follow-up in the areas of health (maintenance and treatment of illnesses), housing resources, income resources (Social Security and Welfare), legal services, education, volunteer opportunities, etc.; and 6) provide transportation to and from the Senior Center and also to doctor appointments, etc. as possible using the one mini-bus.

In the month of October, 1975, there were 1,825 participants in the current program: classes in sewing, senior chorus, cards, dominoes and bingo. Forty-two (42) seniors made an excursion to Marine World. Health maintenance activities included the taking of blood pressure of senior citizens and the giving of flu shots.

There is a Nutrition Project funded by the Federal Government under Title VII of the Older American Act and supplemented by CDBG funds which operates in the South Berkeley Senior Center so that about 100 South Berkeley seniors enjoy together a hot nutritionally-balanced noon meal every weekday. In addition, about 25 portable meals are delivered each day to homebound elderly at a cost of \$1.55 if the person is able to pay.

All the elderly in the South Berkeley Neighborhood (formerly Model Cities Neighborhood Area) are welcome at the South Berkeley Senior Center. In addition, there are two Community Workers who go out into the neighborhood to follow-up on olderly persons who may have unmet needs -- to let them know the services available at the Senior Center or to help them obtain needed services from other agencies in Berkeley.

The CDBG funds are used to cover the annual budget of South Berkeley Senior Center: to provide the staff, to cover the rental and maintenance of the premises at 1640 Stuart Street, and to finance the transportation, activities, excursions, and the entire operation of the Senior Center other than the meals served in the Center.

SENIOR FACILITIES IMPROVEMENTS -- \$35,000

These funds will be used to renovate existing senior center facilities as recommended by the Commission on Aging and approved by the City Council. Out of the \$35,000, the City Council has already allocated \$500 for the South Berkeley Senior Center, \$1,500 for the University Avenue Senior Center, and \$1,325 for the Portable Meals Unit at the University Avenue Senior Center. The remainder of the funds are being considered for major renovation at the West Berkeley Senior Center.

SOUTH BERKELEY CHILD CARE PROGRAM -- \$134,000

The South Berkeley Child Care Program, originated under Model Cities in 1973, was transferred from the Department of Social Planning to the Youth Services Division of the Recreation, Parks and Community Services Department following the City reorganization in January, 1975. During the 1975-76 fiscal year, the Program continues under the Community Development Block Grant at \$134,000.

The purpose of the Program is to provide a subsidized child care service to low-income, AFDC (Aid to Families with Dependent Children) families, allowing parents/guardians and single heads of households to be employed, or engaged in a training program for future employment. The Program also allows for the gainful employment of twelve (12) to fifteen (15) South Berkeley Licensed Day Care Home Operators, who take the fifty (50) to seventy (70) infants and pre-schoolers into their homes from 7:00 a.m. to 6:00 p.m. five days per week.

Depending on parent income and family size (as stated in the Program guidelines), the child care subsidies offered range from 25% to 100%. A maximum of fifty (50) children may be enrolled at 100% subsidies, and up to twenty (20) additional children may receive partial (25%, 50%, or 75%) subsidies. The Day Care Operators submit monthly attendance sheets for the children, and are reimbursed either in-full or in-part at the following rates:

Infants aged 0 to 2 years, 11 months	\$15 per week
Pre-schoolers aged 3 to 5 years, 9 months	\$30 per week

The South Berkeley Child Care Program is available to families residing in any section of Berkeley, and its services include group field trips and a Christmas party for the children, as well as technical assistance provided to the Day Care Operators.

Of the Program's total \$134,000 budget, approximately 72% (\$97,138) is allocated for subsidies, 18% (\$23,519) for salaries (Program Director and Secretary), and 10% (\$13,343) for miscellaneous supplies and services.

CHILD CARE FACILITIES IMPROVEMENTS -- \$11,000

This project will provide for minor capital improvements to child care centers as recommended by BCCCS and approved by the City Council.

YOUNG ADULT PROJECT -- \$75,000

The Young Adult Project is designed to enhance recreational, educational, and cultural activities for young adults between the ages of fifteen and twenty-five years of age. While the program focuses on young adults living in South Berkeley, residents of other neighborhoods are welcome to participate.

A fifteen-member Young Adult Board of Directors establishes policy and reviews and approves the budget of programs designed to promote ethnic/cultural awareness. In addition, the Young Adult Project Board of Directors evaluates and initiates continuous planning of new programs.

The project offers a broad variety of recreational, educational, and cultural programs. Young Adults may participate without charge in classes such as multi-media training, art, tennis, karate, health, language, law, business management, music, drama, and the like. Moreover, employment and educational counseling are provided to young adult participants. Cultural programs are provided, i.e. variety and talent shows, block parties, park festivals, organized athletic participation tournaments, picnics, and cultural festivals; where young adults have an opportunity to display their talents in music and art. Moreover, workshops and forums on employment, health, education, and crime prevention are held throughout the community. Additionally, the project provides excursions to plays, concerts, athletic events, and the like, in addition to community service projects, such as working with senior citizens and tutoring children.

Funds are used for employing staff, maintaining the center, implementing programs, and delivering services.

GENERAL PROGRAM AND SYMPOSIUM -- \$46,000

Three components comprise this project: a City-wide youth symposium which will be held in the Spring; the development of a specific proposal for juvenile crime diversion; and the development of a detailed proposal for emergency service to persons - particularly young female heads of households - who find themselves without means while waiting to qualify for county welfare aid.

WHEELCHAIR RAMPS -- \$43,750

The current Community Development Block Grant (CDBG) Wheelchair Ramp Program is a continuation of a program initiated in September, 1971. The purpose is to eliminate physical barriers to wheelchairs within the public right of way so that the handicapped person may travel independently through use of a wheelchair.

The primary barriers to wheelchairs within the public right of way are street curbs which are normally six inches high. The purpose of this program is to provide wheelchair access at curbs by means of constructing concrete or asphalt wheelchair ramps at intersections.

The Engineering Division of the Department of Public Works has worked closely with the Center for Independent Living (CIL) on the design and location of wheelchair ramps. The CIL has been instrumental in determining which areas of the City should receive priority in the placement of wheelchair ramps based on maximum need.

Ramps have already been installed along most of the major arterials in the City, such as University Avenue, Shattuck Avenue, Adeline Street, College Avenue, Telegraph Avenue, Grove Street, Sacramento Street and Hopkins Street. Wheelchair ramps have also been placed in much of the area south and west of the University of California campus and along other routes within the City where a need has been reported.

Wheelchair ramps are also being installed in conjunction with sidewalk replacement projects and street reconstructions, such as the San Pablo Avenue Improvement Project. When sidewalk and curbs are being constructed at an intersection, wheelchair ramps may be included at no additional cost as a part of the new sidewalk.

As of July 1, 1975, 445 wheelchair ramps had been constructed and 631 corners had adjacent driveways so that 1,076 corners were accessible to wheelchairs. With an additional 1,697 ramps, we would reach our goal of having a wheelchair ramps at or near each of the corners where wheelchair use would be practical. (Hill areas are too steep for wheelchair use and are not included.) It is estimated that 300 ramps will be constructed with the Block Grant allocation this year; this is more than the 175 ramps estimated in the HUD application because CETA employees were available for part of the project. Both regular City forces and private contractors are used to construct wheelchair ramps.

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